



CITY OF HURRICANE

Building Inspector I or II

Full-time Position

Salary Range \$18.82 to \$29.76 per hour (depending on experience)

Full City Benefits Package

The City of Hurricane covers 100% of the premiums for the high deductible health plan for full-time employees and their qualified dependents. New hires also receive 40 hours of vacation time after successful completion of their probationary period and an additional 40 hours of vacation at their one-year mark.

To find out more about the position or the benefits package, please contact the City of Hurricane Human Resources Department.

Job Description

Performs inspections of residential and/or commercial construction activities, individual property sites and plans to enforce compliance with building codes, regulations and ordinances; researches new construction materials and methods; review plans for compliance with city, state and federal rules and regulations; and provides information to and works with the public to resolve problems.

Essential Functions (Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills, and other characteristics. The list of tasks is illustrative only and is not a comprehensive listing of all functions and tasks performed by positions in this class.)

- Inspect commercial and/or residential buildings during various stages of construction and remodeling to ensure compliance with applicable codes, ordinances and regulations.
- Examine plans and specifications of new construction, additions and alterations to residential and commercial buildings to determine compliance with the provisions of applicable city, state, and federal construction codes, ordinances, rules, and regulations.
- Inspect existing buildings and premises for change of use, occupancy, or compliance with applicable codes and ordinances.
- Inspect foundation, concrete, steel, masonry, wood construction, framing, plastering, routine plumbing, heating and electrical installations and a large variety of other complex and routine building system elements.
- Conduct inspections of swimming pools at construction sites for compliance with regulations; enforce state mandates as necessary.
- Interprets regulations and codes to builder and property owners to assist them in altering construction plans to meet established standards.
- Issue notices to comply on violations; maintain records of history of facts for possible legal actions. Respond to citizen complaints and concerns.
- Confer with architects, contractors, builders and the general public in the field and office; explain and interpret building requirements and restrictions.
- Log, route, track, and process all incoming plans; respond to code and related questions in person and on the phone.
- Maintain accurate files, records, and reports regarding inspection and plan check activities and findings.

- Investigates alleged code violations; determines whether a violation exists; informs building owner/worker of violations in building construction; serves correction notices, stop work notices as needed.
- Works closely with City Attorney in insuring compliance with the law and observance of safety regulations.
- Prepares certification of the inspection.
- Follows through on abatement of particular houses; examines burned buildings upon request to determine structural safety for occupancy or reuse.
- Attend and participate in meetings; stay abreast of new trends and innovations in the field of building inspection and plans examination.
- Perform related duties as required.

Typical Physical/Mental Demands/Working Conditions

Physical activity and demands are required related to walking, standing, stooping, climbing, sitting and reaching. Office, field and construction site environment; travel from site to site; work at public counter; exposure to noise, dust and electrical energy. Sufficient physical ability to work in an office setting and operate office equipment; sit, stand, walk, climb, (i.e., ladders, scaffolds, slopes, roofs, trenches), crawl (in attics or under flooring), and/or kneel for prolonged periods of time; sufficient mobility to work in and around construction projects; requires operating of motorized vehicles. Talking, hearing and seeing are essential in the performance of daily tasks. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability and critical thinking. Considerable exposure to stress as a result of human behavior, including dealing with unpleasant, angry or discourteous individuals is part of the job requirements.

Minimum Qualifications

1. Qualifications, Education and Experience

- a. High school diploma or equivalent; AND
- b. Two (2) years of specialized training in the building construction trades, building technology industry, or related field; OR
- c. An equivalent combination of education and experience.
- d. Possess and maintain a valid Utah Driver's License throughout employment.
- e. Successful completion of pre-employment drug screening required.

2. Special Qualifications

Building Inspector I

- a. Possession of Residential Certification from International Code Council ("ICC") in the following: Building Inspection, Electrical Inspection, Plumbing Inspection and Mechanical Inspection.

Building Inspector II

- b. Possession of Residential and Commercial Certification from ICC in the following: Building Inspection, Electrical Inspection, Plumbing Inspection and Mechanical Inspection.
- c. All accredited certifications must be kept current. Failure to do so may result in loss of position.

Knowledge, Skills and Abilities

- Knowledge of building-related codes and ordinances enforced by the City, including International Building Codes in the areas of plumbing, mechanical, electrical and general construction. General zoning and land use laws. General grading practices.
- Codes and ordinances related to disabled and public access.
- Principles and techniques of building inspection and plans examining work. Principles of structural design and engineering mathematics. Major types of building construction, materials and methods.
- Accepted safety standards and methods of building construction for commercial and residential buildings.
- Thorough knowledge of pertinent federal, state and local laws, codes and regulations.
- Read and interpret complex building plans, specifications and building codes.
- Determine if construction systems conform to City Code requirements.
- Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials and detect deviations from plans, regulations and standard construction practices.
- Make mathematical computations rapidly and accurately.
- Enforce necessary regulations with firmness and tact.
- Understand and follow oral and written instructions. Communicate clearly and concisely, both orally and in writing.
- Skill in the art of diplomacy and cooperative problem solving.
- Develop and maintain effective working relationships with elected officials, federal agencies, state agencies, local government, subordinates and the public.

Condition of Employment

Employee may be required to work extended or irregular hours such as nights, weekends and holidays.

Hurricane City employment can require employees to occasionally work outside of their normal job duties to assist with city sponsored events and/or projects. The employee is expected to forgo normal work duties to assist with the completion of these events and/or projects.

In the event of an emergency, employees are required to work to provide for the safety and well-being of the public, including the deliver and restoration of vital services.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.

To Apply

Applications can be mailed to 147 N 870 West, Hurricane, Utah 84737 or emailed to hr@cityofhurricane.com. This position is open until filled. Successful completion of pre-employment drug screening is required. Refer questions to Human Resources at 435-635-2811 ext. 105. The City of Hurricane is an Equal Opportunity Employer.