

CONTRACTOR PRE-QUALIFICATION FORM

This form is to be completed by electrical contractor/contractor prior to being allowed to take Hurricane City Power's pre-qualification test to become approved to work on and install 15KV high voltage cable and subdivisions electrical systems. This information will be used by Hurricane Power to determine contractors experience and knowledge of working on 15KV high voltage cable and installing electrical systems in subdivisions. Hurricane City will use the information given on this form to decide eligibility of whether the contractor will be allowed to proceed to become a Hurricane City Power approved contractor.

Company Name:

Phone Number:

Permanent Address:

Owner of Company:

Phone Number:

Company's Years in Business:

Company Representative that will be taking test:

Title & Position of Representative:

Phone Number:

Number of Employees:

Utah State License #:

Date of Expiration:

Include photo copy of card and if not stated on card include what type of Card it is. (Such as an E-100 or S-200)

Contractor shall have a minimum of three years experience working on and installing 15 KV high voltage cables and subdivision electrical systems. Include on separate sheets, if needed, documentation of such experience. Include jobs completed, where they are located, developers name and phone numbers, size of the project, three phase or single phase system and any other information that may be deemed useful to determine eligibility on being qualified to work on Hurricane Power System.

List of Company's equipment that is used for pulling and installing high voltage electrical cables and equipment:

Hurricane Power will provide a classroom instruction for the contractor's crew supervisors, foremen or other key personnel that may be running jobs after the contractor has been approved and successfully passed all pre-qualification requirements. This class will be to familiarize the contractor and contractor employees on what Hurricane Power expects to see as far as quality of work and standard practices. After taking this class the contractor employees will receive a different card, authorizing them to supervise jobs for the contractor. Hurricane Power will require that one qualified card holder be present on job site at all times. This includes all aspects of the electrical system. (Including trenching and piping) Please include a list of all names of key personnel that would be taking this class. Include names, title/position, number of years with the company and any other work history that may be deemed useful. Attach other sheets as necessary.

Person Completing This Form: _____ Title: _____
Signature: _____ Date: ____/____/____

Hurricane City Contractor Pre-qualification Requirements

1. Contractor must be licensed in the State of Utah and have a minimum of three years documented experience of working on and installing 15KV high voltage cables and subdivision electrical systems.
2. The City of Hurricane Reserves the right to disqualify any contractor that does not fully comply with its codes and specifications, or due to poor workmanship.
3. All pre-qualified contractors shall provide a minimum of one pre-qualified employee on a job site at all times. This is for all aspects of installing any part of the electrical system in a subdivision or for primary equipment and/or wire. This includes all trenching and piping.
4. Pre-qualification testing will be held only at specific times of the year. It is the responsibility of the contractor to contact Hurricane Power to be added to the next test date. In time, the test date will be posted on Hurricane City's website at www.cityofhurricane.com.
5. All contractors that are successfully approved must complete an information form prior to starting any project in the City of Hurricane. The form is available at Hurricane's Power Department office.
6. All contractors will be required to re-submit pre-qualification forms every two years. This may include re-testing if there have been any problems with the contractor not following Hurricane Power Specifications or due to poor workmanship. Any contractors that have not worked on Hurricane City's Power system for two years will be required to go thru the full pre-qualification process again.
7. All contractors pulling wire into a hot piece of equipment are required to schedule with Hurricane Power. Contractor crews shall have equipment set up and ready to pull wire at the scheduled time. If contractor is not set up and ready to start at the scheduled time, Hurricane's Power crew may leave the job site and the contractor will have to re-schedule the wire pull. The contractor may get charged for a second time by Hurricane Power.
8. Hurricane City Power may periodically schedule mandatory training for all pre-qualified contractors and key personnel card holders. Failure to attend these classes may result in disqualification of the contractor's pre-qualified status from Hurricane City.

If our company is pre-qualified and approved, I agree to follow Hurricane Power Specifications. I certify that I meet all pre-qualification requirements and that the information is true and accurate to the best of my knowledge.

Name of Company: _____

Name of Company Representative: _____

Signature of Company Representative: _____

Date: ____/____/____