

RESOLUTION NO. 2022-30

A RESOLUTION OF THE CITY OF HURRICANE, A MUNICIPAL CORPORATION OF UTAH, ADOPTING A SCHEDULE OF FEES FOR SERVICES PROVIDED AND CHARGED FOR GRAMA DOCUMENTS ASSOCIATED WITH THE HURRICANE CITY POLICE DEPARTMENT

WHEREAS, Pursuant to Utah Code Section 63G-2-203, Hurricane City is authorized to charge a reasonable fee to cover its actual cost of providing a record requested under the Utah Government Records Access and Management Act (GRAMA);

WHEREAS, when compiling a record that is maintained by the City, Hurricane City is authorized pursuant to Utah Code Section 63G-2-203 to charge: (i) the cost of staff time for compiling, formatting, manipulating, packaging, summarizing, or tailoring the record either into an organization or media to meet the records request and (ii) the cost of staff time for search, retrieval, and other direct administrative costs for complying with a request;

WHEREAS, when compiling a record that is the result of computer output other than word processing, Hurricane City is authorized under Utah Code Section 63G-3-203(2) to charge the actual incremental cost of providing the electronic services and products together with a reasonable portion of the costs associated with formatting or interfacing the information for particular users, as well as other corresponding administrative costs;

WHEREAS, GRAMA fees may be established by the City Council by adopting a formal, written policy, which the City Council does through the adoption of this Resolution;

WHEREAS, the Hurricane City Council has determined the fees set forth in this Resolution comply with the Utah Governmental Records Access and Management Act and are reasonably related to the purpose for which such fees are charged.

BE IT RESOLVED, by the Mayor and City Council of the City of Hurricane that, except as superseded by Utah Code Section 63G-3-203, the following fees shall apply to the GRAMA requests associated with the Hurricane City Police Department:

Description of Fee	Fee Amount
Fee for staff time in complying with the GRAMA request	The number of staff hours expended complying with the GRAMA request pursuant to Utah Code Section 63G-2-203, as amended, multiplied by the hourly rate of the staff member(s) responding to the request, which rate shall not exceed the salary of the lowest paid employee who, in the discretion of the custodian of records, has the necessary skill and training to perform the request.
Fee for producing police reports	\$5.00 for the first twenty (20) pages, and \$0.25 per page thereafter
Fee for producing printed photos (four photos per page)	\$8.00 for up to 4 pages, plus \$0.50 per additional photo

Fee for producing photos via a downloadable link	\$10.00 for up to 20 photos, plus \$0.50 per additional photo
Video redaction fee for videos produced in compliance with a GRAMA request	\$65.00

The fees accrued for each category described above may be cumulative, if applicable. The fees set forth in this Resolution shall become effective the 1st day of July 2022.

PASSED AND APPROVED this 16th day of June, 2022.



Nanette Billings
Nanette Billings, Mayor

Attest:

Cindy Beteag
Cindy Beteag, Recorder

The foregoing Resolution was presented at a regular meeting of the Hurricane City Council held at the Hurricane City Office Building on the 16th day of June, 2022. Whereupon a motion to adopt and approve said Resolution was made by Kevin Thomas and seconded by David Sanders. A roll call vote was then taken with the following results:

	Yea	Nay	Abstain	Absent
Joseph Prete	<u>X</u>	—	—	—
Dave Sanders	<u>X</u>	—	—	—
David Hirschi	<u>X</u>	—	—	—
Kevin Thomas	<u>0</u>	—	—	—
Doug Heideman	<u>0</u>	—	—	—

Cindy Beteag
Cindy Beteag